



UNITY SCHOOLS PARTNERSHIP

Schools Charges and Remissions Policy

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1. School Charges and Remissions Policy

A. General

1. The Trustees recognise the valuable contribution that a wide range of activities, including educational visits and residential experiences, can make towards students' personal and social education. Such activities should be seen as an integral part of a broad and balanced curriculum for all students.
2. The Trustees aim to encourage and promote such activities both as part of a broad and balanced curriculum for the students of the School and as additional, optional activities.

B. Charges

1. The Trustees reserve the right to make a charge for the following activities organised by the School:
 - a. those organised for students outside of school hours or otherwise deemed to be an optional extra as defined in the Education Act;
 - b. those involving a board and lodgings element and deemed to be within school hours;
 - c. individual instrumental tuition which takes place within school hours, unless it forms part of the syllabus of a prescribed public examination or the National Curriculum;
 - d. those involving the purchase or hire of instruments, materials, equipment and clothing (or the provision of them by students or parents) in cases where it has discretion so to do.
2. Where a student has not been prepared for a public examination by the School, the Trustees may make a charge for the cost of entering the student for the examination if previously agreed by the parents.
3. If a student fails without good reason to complete the examination requirements for any public examination for which the Trustees has paid (or is liable to pay) an entry fee, then the Trustees may recover the fee from the parents.
4. Where the preparation provided by the School would enable a student to take 2 or more alternative examinations in syllabuses for prescribed public examinations, the Trustees would only be required to enter the student for one examination free of charge, entry fees for additional examinations would have to be paid for by parents.
5. Where the Trustees of the School makes a charge in respect of an activity provided by the School for which provision is included in the School's budget share, the Trustees will take account in its



resource allocation formula of the relevant proportion of the income accruing to the School for that activity.

6. Nothing in this policy statement precludes the Trustees from inviting parents to make voluntary contributions towards the cost of providing education for students.

C. Remissions

1. Where the parents of a student are eligible for Pupil Premium*, the Trustees will remit contribute towards the cost of board and lodgings for any residential activity that it organises for the student if the activity is deemed to take place within school hours or where it forms part of the syllabus for a prescribed public examination or the National Curriculum.
2. Contributions will be determined on a trip by trip basis and agreed in advance.
3. Where the parents of a student are eligible for Pupil Premium*, the Trustees may offer support for educational school trips, revision materials, music tuition and other chargeable educational activities.
4. For students eligible for Free School Meals, the Trustees may support the parents in purchasing School uniform.
5. In other circumstances there may be cases of family hardship that make it difficult for students to take part in particular educational activities for which a charge is made. Parents can apply for remission of charges in part or in full. Application should be made to the Headteacher who will consider the request on behalf of the Trustees.

*Pupil Premium eligibility is when a parent is either currently claiming Free School Meals or has been over the previous six (6) years. This enables the School to claim additional funding for this support.